

# TOWN OF WINTHROP LAND USE PERMIT APPLICATION

For Recorder's Use

FILE #: \_\_\_\_\_  
(to be filled in by town official)

PROJECT TITLE: \_\_\_\_\_

THIS APPLICATION IS FOR (check one):

- |  |   |
|--|---|
| <input type="checkbox"/> Long Plat           | <input type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Short Plat          | <input type="checkbox"/> Zoning Variance        |
| <input type="checkbox"/> Planned Development | <input type="checkbox"/> Binding Site Plan      |
| <input type="checkbox"/> Comp Plan Amendment | <input type="checkbox"/> Zoning Code Amendment  |

OTHER APPROVALS REQUIRED (check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Shoreline Permit      | <input type="checkbox"/> Floodplain Permit |
| <input type="checkbox"/> SEPA Checklist        | <input type="checkbox"/> Building Permit   |
| <input type="checkbox"/> Critical Areas Review | <input type="checkbox"/> Westernization    |

APPLICATION FEE: \_\_\_\_\_

APPLICANT INFORMATION:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, St, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

AGENT OR SURVEYOR INFORMATION:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, St, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

PROJECT INFORMATION:

Project Description (Please describe your proposal, including the size of the property; number of units/buildings/lots; method of access; planned utilities and wastewater disposal; etc. You may use additional paper.)

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Project Location (Include street address, parcel numbers, legal description):

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Current Land Use Designations:

What is the **Comprehensive Plan** designation: \_\_\_\_\_

What is the **zoning** designation: \_\_\_\_\_

If the project is within 200' of the river, what is the **Shoreline** designation: \_\_\_\_\_

Is the project within 100 feet of a **Critical Area** (aquifer recharge area, wetland, fish and wildlife habitat conservation area, geologic or flood hazard area)? \_\_\_ Yes \_\_\_ No

PLEASE **ATTACH** THE FOLLOWING (for information on what is required for your project, please contact the Town Planner):

1. List of landowners within 300 feet of the project.
2. Vicinity Map, indicating the property/project in relation to the surrounding area.
3. Site Plan per specifications for the type of permit you are applying for.
4. For variances, a statement of justification per WMC 17.36.040.
5. Stormwater drainage plan, if required
6. Landscaping plan, if required.
7. SEPA Checklist, if required.
8. Any other documentation, plans, specifications or information necessary for processing this application.

I hereby certify that I am the above applicant and hereby state that the foregoing information, and all information attached hereto, is true to the best of my knowledge.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature  
(if different than applicant)

\_\_\_\_\_  
Date

\*\*\*\*\* THIS PAGE FOR OFFICIAL USE ONLY \*\*\*\*\*

Check the following items to be sure the application is complete:

- |  |   |
|--|---|
| <input type="checkbox"/> Form complete with signatures                 | <input type="checkbox"/> Fees Paid                          |
| <input type="checkbox"/> Method of access                              | <input type="checkbox"/> Method of water/sewer              |
| <input type="checkbox"/> Location info adequate                        | <input type="checkbox"/> Land Use designations              |
| <input type="checkbox"/> SEPA complete, if required                    | <input type="checkbox"/> Critical Areas addressed           |
| <input type="checkbox"/> List of landowners within 300'                | <input type="checkbox"/> All necessary information attached |
| <input type="checkbox"/> Other permit applications/approvals submitted |   |

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Date Received: _____	Date application deemed complete: _____
Received by: _____	End of review/comment: _____
Hearing date: _____	Action taken & date: _____
SEPA Action: _____	Auditor's File #: _____